

Three Ways To Be More Efficient And Get The Job Done Right

(NAPSA)—When it comes to work and performing tough jobs, efficiency is key. Regardless of your profession or hobbies, here are ways to ensure you get the job done right.

Put an End to Multitasking

Because our brains are hard-wired to focus on only one task at a time, humans are inherently bad multitaskers. In fact, studies have shown that multitasking often kills productivity and can cause poor short-term memory.

Instead of tackling a painting project at the same time you're redoing your master bathroom, focus on one activity at a time. With less distraction, you'll get more done.



The right tools can make any task easier to do.

Use the Right Tools

Just like firefighters wouldn't use a garden hose to do their job, using the best tools for the project at hand makes life easier.

For example, everyone owns a can of WD-40® Multi-Use Product, but the product also comes in a line that offers different delivery systems that are perfect for DIY enthusiasts, crafters and hobbyists, as well as automotive professionals, contractors and factory workers. The Smart Straw Sprays 2 Ways™ allows for thousands of uses, the Big Blast covers large areas, and the One Gallon lets you soak tools and supplies.

Take a Break from Your Routine

Learning new things keeps the mind young and active. If you're putting in long hours on a project, take an extended break so that your mind is sharper upon return. Breaks keep us from getting bored and help us make connections we might otherwise miss.

Plan something fun, go on a short walk, meditate or simply step away. When you return, you'll likely have a new solution, or at least a different way of looking at things.

For more efficiency tips, visit <http://wd40.com/powerof5>.